**MINUTES OF THE REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA COMMISSION HELD AT THE PORT OF SOUTH LOUISIANA**

**ADMINISTRATION BUILDING ON OCTOBER 18, 2023.**

**ITEM 1-CALL TO ORDER**

Chairman Burks called the Meeting to order at 4:00p.m.

**ITEM 2-ROLL CALL**

Patti Crockett Mr. Bazile

Mr. Bazile Here.

Patti Crockett Mrs. Klibert

Mrs. Klibert Here.

Patti Crockett Mr. Murray

Mr. Murray Here.

Patti Crockett Miss Songy

Miss Songy Here.

Patti Crockett Mr. Hickerson

Mr. Hickerson Here.

Patti Crockett Mr. Joseph

Mr. Joseph Here.

Patti Crockett Mr. Robichaux

Mr. Robichaux Here.

Patti Crockett Mr. Leblanc

Mr. Leblanc Here.

Patti Crockett Mr. Burks

Mr. Burks Here

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Klibert led the Pledge of Allegiance.

**ITEM 4. APPROVAL OF MINUTES – SEPTEMBER 20, 2023**

A Motion was offered by Mr. Hickerson and seconded by Mr. Joseph that the Minutes from the Regular Commission Meeting held on September 20, 2023, be approved.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 5. FINANCIAL REPORT**

Mr. Leblanc and Mr. Faucheux presented the Financial Report.

A Motion was offered by Mr. Murray and seconded by Mr. Robichaux that the August 31, 2023, Financial Report be approved and the payment of submitted invoices for the month of August be ratified.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 6. CHIEF EXECUTIVE OFFICER’S REPORT**

Mr. Matthews gave the CEO’s report.

**ITEM 7. PUBLIC COMMENTS**

No one appeared or attempted to publicly comment and Chairman Burks was advised that no one asked to complete a card to identify himself/herself as a commentor. As a result, Chairman Burks verbally recognized that there were no public comments.

**ITEM 8. NEW BUSINESS**

**ITEM 8A. CONSIDER EXECUTIVE DIRECTOR’S CONTRACTS**

1. **AMENDING CURRENT CONTRACT**
2. **AUTHORIZING SUBSEQUENT CONTRACT**

A Motion was offered by Mr. Robichaux and seconded by Mr. Murray that the Commission accept the agreements for the Executive Director/CEO’s Contracts, amending current contract and authorizing subsequent contract.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Burks

**NAYS** None

**ABSTAIN** Mr. Hickerson

**ABSENT** None

**ITEM 8B. 2022-2023 AUDIT**

A Motion was offered by Mr. Hickerson and seconded by Mr. Leblanc that the 2022-2023 audit be accepted and be forwarded to the State Legislative Auditor.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8C. CONSIDER RESOLUTION ACCEPTING T-HANGAR PROJECT AS COMPLETED**

A Motion was offered by Mr. Murray and seconded by Mr. Leblanc that a Resolution be passed accepting T-Hangar Project.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 8D. CONSIDER SUBSTANTIAL COMPLETION OF THE RENOVATIONS TO THE MARINE MOBILE COMMAND CENTER**

A Motion was offered by Mr. Murray and seconded by Mr. Bazile authorizing, directing and instructing the Executive Director/CEO to execute substantial completion for the renovations to the Marine Mobile Command Center.

**YEAS** Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** Mrs. Klibert (for the vote)

**ITEM 8E. CONSIDER A REQUEST BY GREENFIELD LOUISIANA, LLC TO FURTHER AMEND CERTAIN PROVISIONS OF THE COOPERATIVE ENDEAVOR AGREEMENT DATED APRIL 13, 2022 AND LEASE AGREEMENT TO ISSUE BONDS DATED JUNE 17, 2023, EACH WITH THE PORT OF SOUTH LOUISIANA**

Despite the earlier public comment period, at this point in the meeting an individual attempted to present a public comment. Chairman Burks was advised that because this individual did not attempt to publicly comment when asked to do so at the appropriate time during the meeting and pursuant to the Agenda, the tardy and out-of-order attempt to comment at this point in the meeting was not required to be honored and would be out-of-order. No comments were allowed at this point in accordance with the Agenda, the Open Meetings Law, and the discretion granted to the Chairman thereunder.

A Motion was offered by Mr. Robichaux and seconded by Mrs. Klibert to accept request by Greenfield Louisiana, LLC to further amend certain provisions of the Cooperative Endeavor Agreement dated April 13, 2022 and Lease Agreement to issue bonds dated June 17, 2023, each with the Port of South Louisiana.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

**ITEM 9. COMMITTEE REPORTS AND COMMISSIONER’S REMARKS**

Mr. Murray thanked Chairman Burks for his work, efforts and for representing the Board regarding the extension and amendment of the CEO’s contract. He also thanked CEO Paul Matthews for his work and efforts that allows the Commission and CEO to work together for the betterment of the Port district.

**ITEM 10. ADJOURNMENT**

A Motion was offered by Mr. Robichaux and seconded by Mr. Murray that the Meeting be adjourned.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Leblanc, Mr. Murray

Mr. Robichaux, Mr. Joseph, Mr. Hickerson, Mr. Burks

**NAYS** None

**ABSTAIN** None

**ABSENT** None

The meeting adjourned at 4:19 pm.

Stanley C. Bazile Ryan Burks

Secretary Chairman

November 15, 2023